



**NOTICE OF INTENT
TO SOLICIT PROPOSALS FOR
SPACE PLANNING, INTERIOR DESIGN AND ACQUIRE OFFICE FURNITURE**

The Angelina & Neches River Authority (ANRA) hereby gives notice of its intent to purchase new office furniture for its New Central Office Project located at 2901 N. John Redditt Drive, Lufkin Texas 75904. The construction activities for the Project are anticipated to be complete by February 28, 2019. As part of this purchasing process, ANRA will be selecting a vendor based on the following criteria:

1. Space Planning & Interior Design services
2. Availability of governmental pricing
3. Acquisition and installation of new office furniture in the New Central Office building
4. Moving furniture to be relocated to the New Central Office Building
5. Removal of used office furniture from the current central office building

The successful vendor will be required to meet onsite with ANRA staff as often as necessary to:

1. Assess the needs of ANRA
2. Present the final design and selections
3. Provide the quote for the purchases being proposed
4. Complete the installation and/or removal of office furniture

Interested vendors will be required to attend an individual, initial onsite meeting to present their qualifications and list of proposed services for evaluation by ANRA. The initial onsite meeting must be scheduled no later than close of business on September 14, 2018. To schedule the initial onsite meeting, contact Kelley Holcomb via email at kholcomb@anra.org. ANRA will make the final selection based on the best value of the services being proposed.

The Angelina & Neches River Authority reserves the right to accept the services that best meet the needs of ANRA, to reject any or all services and to waive minor specifications or requirements to best meet the needs of ANRA.