



ANGELINA & NECHES RIVER AUTHORITY

**Request for Qualifications
Accounting Support Services
April 9, 2019**

The Angelina & Neches River Authority (ANRA) is soliciting Statements of Qualifications (SOQ) from interested persons and/or firms for the provision of Accounting Support Services to its General Administration Division. ANRA is a governmental entity comprised of multiple departments and enterprise funds. In addition, ANRA provides wholesale and retail water and wastewater services. Accounting Support Services generally include:

- Quarterly payroll tax verification and submission
- Quarterly review and reconciliation of profit and loss statements
- Quarterly review and reconciliation of balance sheet accounts
- Quarterly review and reconciliation of interfund transactions
- Quarterly review of retail utility billing
- Other items as necessary

The deadline for submission of SOQ's is 5:00 PM, April 22, 2019. At a minimum, SOQs should include resumes with the names and relevant experience of the primary client representative and all support staff who are proposed to provide material input as part of the proposed engagement.

The SOQ should also include the firm's overall experience, with references and contact information. The primary client representative must be a licensed CPA and possess a thorough knowledge of state and federal regulations governing Texas governmental entities.

Statements of Qualifications will only be accepted electronically and in pdf format. SOQ's shall be submitted by email to the contact person below. For questions, additional information and submittal, please contact:

Mrs. Dyan Stanford
Manager, Administration Division
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