



Date Available: March 1, 2024

Date Closed: Open until filled

Position Title: Director, Construction & Compliance

Position Classification: Full Time, Exempt

Employment Conditions:

Salary Range: \$52,953 to \$57,318 per year (depending on experience and qualifications)

Benefits include health insurance, life insurance, vision and dental insurance, annual leave, sick leave, holiday pay, retirement, uniform and apparel programs. Must possess a valid class "C" driver's license and pre-employment background check and drug screen mandatory. The Authority is an equal opportunity employer.

General Duties:

ANRA is seeking a motivated individual to join our team in the role of Director of Construction and Compliance. This is a senior-level position that reports to the General Manager. The general duties include ensuring all of the Authority's water and wastewater utilities comply with state and federal regulatory requirements. This includes managing multiple construction projects, monitoring regulatory permitting and overseeing safety programs.

Ideal candidates will exhibit the ability to work with minimal supervision, organizational and communication skills, strong attention to detail and correctness, ability to multi-task, positive attitude, ability to work well with others, strong initiative, ability to meet deadlines, and willingness to accept additional responsibilities.

Primary Duties:

- Plan and develop upgrades to existing facilities in order to ensure adequate capacity and treatment capabilities for current and future needs of Authority utilities
- Prepare recommendations for capital improvement projects and parameters by monitoring ongoing operational conditions and activities
- Coordinate the preparation of engineering documents by guiding the development of construction specifications, plans, and schedules
- Ensure compliance with construction standards and guidelines by implementing an appropriate and effective inspection program
- Monitor compliance with the Authority's safety program and develop recommendations for program improvements

Desired Qualifications:

- Bachelor's degree in Civil Engineering, or "A" level TCEQ Certification in water or wastewater
- 5 years experience in water, wastewater or utility related industry sectors
- Proficiency in MS Word, Excel, Access and PowerPoint required
- Working knowledge of ArcGIS and/or AutoCAD 2013 preferred
- Ability to communicate verbally and in writing, including technical writing and comprehension
- Ability to multi-task; work under pressure; and meet deadlines is required